

INSTRUCTIONS IN CASE OF POWER POINT PRESENTATIONS:

If you are planning a presentation (powerpoint or PDF) on PC, for technical reasons you are advised to get in touch in due time **by phone** with the reception desk in Rimini, Corso d'Augusto 237 (**phone: 0541-434600 - between 8.00 A.M and 06.00 P.M.**) to fix an appointment to make sure that your file is working correctly on the PC in the auditorium. (The appointment should be at latest **one day before the starting date of the graduation session**).

Please **do not send your file by e-mail**, you will need to bring it personally (USB stick).

Should you have difficulties to come to Rimini before the day of your graduation session, you can present yourself well in advance the day of your graduation, to try to test your file in the auditorium before the beginning of the session. For organizational and technical reasons, the reception desk cannot guarantee this possibility. If it should not be possible to upload your file in the auditorium before the beginning of the session, you will insert your USB stick right at the moment of your dissertation defense.

The reception desk cannot accept nor control files sent by e-mail.

As the auditorium is frequently used for lessons, exams or events, we strongly advise you to contact the reception desk by phone (0541-434600) in due time to arrange the exact date and time when to come to upload and test your file.

Availability of the reception desk: from 8.00 A.M to 06.00 P.M. at latest.